

RESTRICTED AREA IDENTITY CARD

There are Four (4) steps to renew or apply for your RAIC:

1. Complete the [Online Security Awareness Program](#).
2. Complete the application for [Transportation Security Clearance](#).
3. Complete the [RAIC application](#).
4. Read and sign the [Conditions of Issue Form](#)

ALL APPLICATIONS MUST BE FILLED OUT ONLINE AND PRINTED. HANDWRITTEN ENTRIES WILL NOT BE ACCEPTED

1. Complete the Airport Security Awareness program

<https://www.porttoronto.com/Online-Security-Awareness-Program/index.html>

Complete the Billy Bishop Airport online Security Awareness Program. A hard copy of your certificate of completion or printed confirmation email must be provided at your scheduled appointment.

2. Apply for a Transportation Security Clearance (TSC)

<http://www.tc.gc.ca/eng/tsc>

- a) Complete the online application for a Transportation Security Clearance. This must be completed, submitted online and then printed. It must also be authorized (signed) by a pre-established company signing authority.
- b) The applicant must provide two original identification documents.

Born in Canada?	Born outside of Canada?
<p>Canadian Birth Certificate *For applicants born in Quebec – only birth certificates issued after January 1994 are accepted</p> <p>And;</p> <p>Original Valid Passport *If not valid, provide a driver’s license or photo card</p>	<p>Present <u>one</u> of the following documents:</p> <ul style="list-style-type: none"> ▪ Canadian Citizenship Certificate/ Card or; ▪ Permanent Resident Card or; ▪ Work Permit and/or Study Permit <p>And;</p> <p>Original Valid passport *If not valid, provide a driver’s license or photo card</p>

3. Read and sign the Conditions of Issue Form

- a) The document must be read, understood and signed.
- b) The applicant must print and provide the original signed document.

Contact Information

Pass Control Office

Monday – Friday
08:30 AM – 04:00 PM

*Closed weekends and statutory holidays.

passcontrol@porttoronto.com
Office: (416) 203-6942 ex.19