



**ADDENDUM No. 1  
TO  
REQUEST FOR PROPOSALS**

**Investment Advisory and Brokerage Services**

**RFP No. 2017-310-01**

This Addendum No. 1 is issued prior to the proposal submission deadline and is hereby expressly incorporated and made part of the Request for Proposals Investment Advisory and Brokerage Services, RFP No. 2017-310-01 issued on June 28, 2017.

This Addendum No. 1 provides proponent questions (Q) and answers (A) from the Toronto Port Authority doing business as PortsToronto (hereinafter, "PortsToronto").

**Q1. Please advise the amount of the assets and cash flows to be covered by the services for which PortsToronto has issued the above-noted RFP.**

A1. As this is a non-exclusive RFP, successful proponents should expect to manage a range of between \$10 million and \$20 million, depending on performance. As there are plans to invest the available funds in infrastructure, these amounts may decrease over the next five years. Please also note that the initial range per proponent may vary, depending on the number of proponents hired.

**Q2. Is the fund that is referred to in this RFP a different reserve fund than the Pension Fund for which PortsToronto conducted a RFP for an OCIO last year?**

A2. Yes, the services under the current RFP are for funds held by PortsToronto.

**Q3. Please confirm the size of the assets to be covered by this RFP.**

A3. See A1.

**Q4. What is the total value of the assets (AUM) for the PortsToronto investment portfolio?**

A4. See A1. The total AUM will be disclosed with the successful proponents, upon hire.

**Q5. Who is currently providing custodial services for the PortsToronto investment portfolio?**

A5. PortsToronto declines to provide this information at this time.

**Q6. Who is the current investment advisor?**

A6. See A5.

**Q7. Is PortsToronto conducting this RFP as part of a regular governance review or are you dissatisfied with the current investment advisor?**

A7. PortsToronto regularly reviews its investment practices and has issued this RFP seeking qualified investment advisors who demonstrate high levels of professional competence and experience to provide competitive, non-exclusive investment advisory and brokerage services to PortsToronto.

**Q8. What are your general liquidity needs?**

A8. On-going liquidity requirements are not high; however, please also review A1.

**Q9. Are you able to invest in securities with a duration greater than 10.5 years as long as the total portfolio has a duration less than 10.5 years?**

A9. The longest duration for an individual investment is 10.5 years. The total portfolio duration will tend to be shorter-term to meet the infrastructure requirements in the next five years.

**Q10. Does the RFP cover multiple investment accounts for the TPA? If yes, could we please get an approximate market value for each account or a consolidated market value of the investment accounts?**

A10. See A1.

**Q11. Is there a separate Pension Plan investment portfolio for the TPA? If yes, could you share the solvency ratio for Plan? If yes, is there a separate list of allowable investments for the Pension Plan?**

A11. There is a separate Pension Plan portfolio. The Pension Plan portfolio is not a part of this RFP.

**Q12. Can you share the current level of assets and how much it tends to deviate year over year (non-investment performance related)? What is the average inflow / outflow over a typical year as a percentage of assets?**

A12. See A1 & A8.

**Q13. Is a material portion of the assets earmarked for a specific purpose creating a known liquidity event?**

A13. See A1.

**Q14. Are there various pools of assets to advise on with differing objectives?**

A14. There are currently no pools of assets. The Investment Policy provided in Appendix A provides the investment objectives.

**Q15. There is mention of the potential to hire multiple providers, are the advisory and brokerage services separable?**

A15. For efficiency, separating the services is less desirable.

**Q16. What is the reason for conducting the search? Is there a current provider in place?**

A16. See A5 and A7.