**Instructions for Bidders**

Bidders are to submit a preliminary proposed demolition and removal schedule with their tender to demonstrate that Substantial Completion will be achieved within **forty (40)** working days of contract start date, excluding statutory holidays, as specified in the list of milestone dates below.

|  |  |
| --- | --- |
| **Milestones** | **Deadlines** |
| Tender Issue Date | July 16, 2018 |
| Bidders Deadline for Questions | 11:00 AM on July 25, 2018 |
| Deadline for issuing Addenda with Answers | 3:00 PM on July 26, 2018 |
| Tender Submission Deadline | 2:00 PM (Toronto time) on July 31, 2018 |
| Anticipated Award | August 7, 2018 |
| Anticipated Contract Start Date | August 13, 2018 |
| Anticipated Substantial Completion | October 9, 2018 |

**Inquiries**

All inquiries regarding this **Tender Submission** are to be directed to the PortsToronto designated representative as specified below. Inquiries must be received in writing (e-mail) **no later than 11:00 AM on July 25, 2018**.All inquiries received, and the answers as provided by PortsToronto will be provided to all proponents by way of written addendum.

PortsToronto can be contacted at

**Ellen Morrison**

PortsToronto

5th floor, 60 Harbour Street

Toronto, Ontario, Canada

M5J 1B7

Emorrison@portstoronto.com

**Submission of Proposal**

Please provide **one (1)** copy of your Tender Submission Form signed by an authorized official, in a sealed envelope, clearly identified as to contents and addressed to:

**RFT No. 2018-110-02– Eastern Gap West Pier Modification, Toronto Harbour**

**Attention: Chris Sawicki, Vice President – Infrastructure, Planning and Environment**

PortsToronto

5th floor, 60 Harbour Street

Toronto, Ontario, Canada

M5J 1B7

Proposals **MUST** be received at this location NOT LATER THAN **2:00PM** TORONTO TIME,on

**Tuesday July 31, 2018.**

60 Harbour does not have a public area for representatives of the bidders to wait for final numbers before submitting. Enter the building with final numbers in the sealed bid.

At the intercom, dial 2005, and someone will come down to pick up the sealed bid.

Proposals received after the above due date and time may not be considered, but may be returned unopened, to the proponent.

Proponents are advised that all communications with PortsToronto related to this request for tenders prior to the closing date must be directly and only with the designated individual noted above.