



Hot Works Application & Permit BBTCA

Contractor (Requestor) Information

A Hot Work permit is required for a temporary operation involving open flames or producing heat and/or sparks, in an identified Confined Space or in the near vicinity of stored flammable products Hot Work includes cutting, welding, brazing, grinding, soldering, thawing pipes, torch applied roof covers, and any operation involving open flames, generating sparks or heat. A Hot Work Permit application is to be completed and submitted by the Contractor to the BBTCA Duty Manager at dutymanagers@portstoronto.com (tel: 416-203-6942 ex. 17) a minimum of 5 business days prior to commencing such work.

The Contractor checks in with the BBTCA Airport Operations Communications Centre at tel: 416-203-6942 ex. 10 on the day of the scheduled works, to have the Fire Hall dispatched to site and approve the Hot Work Permit.

NOTE: This application will become Permit once signed by Fire Hall

Check as Applicable:

FAP related Hot Work Maintenance related Hot Work

FAP #: _____ Project Name: _____

or

NOW # / WO #: _____

Vortex #: _____

Contact Name: _____
Last *First*

Company Name: _____

Company Address: _____
Street Address

City *Province* *Postal Code*

Phone: _____ Email: _____

Work being done by (if different from Applicant):

Contact Name (Site): _____
Last *First*

Company Name: _____

Phone (Site): _____ Email: _____

Description of Proposed Hot Works

Address/Exact Location of Work: _____

Nature of Work: _____

Date/ Time Period of Hot Work: _____

Requested by (Applicant) :

Signature: _____ Date: _____

Approval (for PortsToronto use ONLY)

Approved by: _____ Date: _____

Signature: _____

A copy of the present Hot Work Permit will be posted at the location of Hot Work during the whole duration of it. NOTE: The Hot Work Permit is valid only on the Date and the Time Period indicated above.

Hot Works Precaution Checklist (to be completed by Requestor)

General:

- Available sprinkler, extinguishers and Standpipes are in service.
- Fire Detection Services protected to eliminate false alarms
- Equipment is in good repair

Within 6 m of work and buildings:

- Flammable liquids, dust, lint and oily deposits removed
- Explosive atmosphere in area eliminated
- Floor swept clean
- Combustible floor protected
- Remove other combustibles where possible, or protect with fire-resistive material or metal shield
- Fire resistive traps suspended beneath work
- Combustibles on other side of walls moved away
- Enclosed equipment cleaned of all combustibles
- Containers purged of flammable liquids and vapours.

Fire Watch Work Area Monitoring:

- Fire watch will be provided by the contractor during work and for 30 minutes afterward
- Fire watch supplied with suitable extinguisher, Minimum Rating of 4A, 40BC
- Fire watch trained in the use of emergency equipment and in sounding alarm
- Fire watch may be required for adjoining areas, above and below

Signature (by Applicant)

Upon completion of the Hot Work, the Hot Work Permit will be signed and returned to BBTCA Duty Manager at dutymanagers@portstoronto.com

I hereby confirm the completion of the Hot Work described above:

Signature: _____ Date: _____