

PortsToronto

Board of Directors Vacancies – User Group



The Toronto Port Authority, doing business as PortsToronto, is a federal business enterprise established pursuant to the *Canada Marina Act* (the “*Act*”), and letters patent issued by the federal Minister of Transport (the “**Letters Patent**”). PortsToronto proudly owns and operates the Port of Toronto, the Billy Bishop Toronto City Airport and the Outer Harbour Marina.

PortsToronto’s user nominating committee (the “**Committee**”) is seeking applications from qualified individuals to be considered by the Minister of Transport for appointment to PortsToronto’s Board of Directors. **The Commercial Users Committee and the Port Related Activities/Operators Committee are seeking candidates at this time.**

Eligibility Criteria:

Eligible candidates must have: (a) generally acknowledged and accepted stature within the marine or air transportation industry or the wider business community related to, or as a commercial user of, marine or air transportation, and (b) relevant knowledge and business leadership experience at the senior level. We are particularly interested in individuals who have experience in one or more of the following areas: aerospace, aviation and/or airport (including but not limited to airline operations, private pilot experience, etc.), marine, transportation, civil engineering, or environmental engineering, real estate development and asset management, finance/accounting and capital planning.

In addition to the foregoing qualifications, interested candidates should also meet the following criteria:

- A degree from a recognized university in a relevant field of study, or an acceptable combination of equivalent education, job-related training or experience;
- Experience serving as a member of a board of directors for a public or private sector organization or as a senior executive answerable to stakeholders in the public or private sector;
- Experience in implementing modern corporate governance principles and best practices in a culture of accountability and transparency;
- Experience in managing human and financial resources;
- Experience in the transportation sector or business community (preferably aviation)

In an effort to achieve gender parity and to reflect Canada’s diversity, the Committee will consider individuals from diverse backgrounds having regard to gender, ethnicity/Aboriginal status, disabilities, language proficiency, age and geographic background.

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Time Commitment:

Interested candidates should be willing to participate in a schedule of Board meetings as stipulated by PortsToronto, as well as participating in sub-committees, annual general meetings or other such duties as may be required.

Persons Ineligible for Appointment:

Section 16 of the *Act* stipulates that the following individuals may not be appointed as directors of a port authority:

- a. an individual who is a mayor, councillor, officer or employee of a municipality mentioned in the Letters Patent;
- b. an individual who is a member of the legislature of a province, or an officer or employee of the public service or of a Crown corporation of a province, mentioned in the Letters Patent;
- c. a Senator or a member of the House of Commons;
- d. an officer or employee of the federal public administration, a federal Crown corporation or a port authority;
- e. an individual who is not a resident Canadian, as defined in subsection 2(1) of the Canada Business Corporations Act;
- f. individual who is a director, officer or employee of a person who is a user of the port;
- g. an individual who is under eighteen years of age;
- h. an individual who has been declared mentally incompetent by a court in Canada or elsewhere; or
- i. an undischarged bankrupt.

In addition, no person is eligible to be appointed as a director within twelve months after the expiration of their term or renewed term.

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Submission Procedures:

Candidates interested in applying must submit the following information for consideration:

1. Curriculum vitae demonstrating that the candidate meets or exceeds the minimum education and experience requirements for the position, including the candidate's name, address, email address and telephone;
2. A statement indicating that the candidate desires to be considered for appointment as a User Director and confirmation that the candidate is not ineligible for appointment pursuant to Section 16 of the *Canada Marine Act*.

Applications must be submitted in portable document format (PDF) by email to usergroups@portstoronto.com or groupepdutilisateurs@portstoronto.com no later than February 15, 2025. If you would like to be considered by the Commercial Users Committee or the Port Related Activities/Operators Committee, please specify.

The Committee will forward information on each candidate along with their respective recommendations for appointment to the Minister of Transport. The Minister retains discretion to appoint whomever they choose.

For additional information on PortsToronto, please visit our website at www.portstoronto.com.